

04 09 2013 Work Session 8 30 AM

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New Business

1. [8:30 - 8:45 AM Board Comments](#)

Minutes: Debra Wright announced that the Central Florida Partnership is having a meeting regarding Common Core on June 5, 2013 at 8:00 AM.

Mr. Mullenax stated he has read that Lake Wales Charter High School is recruiting students from the Winter Haven area. He feels we should have access to their students as well. The Superintendent agreed and stated he is taking a proactive approach. He asked Carolyn Bridges, Senior Director of Magnet, Choice & Charter Schools, to provide a copy of the article to each Board Member.

2. [8:45 - 9:00 AM Update on Superintendent Search](#)

Minutes:

Mrs. Sellers provided the proposed schedules for the Superintendent candidates' visits. She asked for and received consensus to schedule the main interviews. She will be contacting business partners for donations to offset expenses associated with the visits.

Board Agenda Review

3. [9:00 - 9:15 AM Review Board Agenda of April 9, 2013](#)

Attachment: [Revised 040913 Board Agenda.pdf](#)

Minutes:

C-38 Donation from All Saints Academy to Pinewood Elementary

Mr. Harris questioned the donation from a private school to a public school. Dr. Stewart clarified that All Saints saw the Pinewood Food Pantry featured in the Monday Morning Memo and raised funds for the project.

C-59 McLaughlin Middle Renovation

Mr. Berryman asked for information on the plans for McLaughlin. Greg Rivers, Senior Director of Facilities, displayed artist's renderings of the proposed improvements.

Discussion

Item 4

4. [9:15 - 9:40 AM Budget Update](#)

Attachment: [Proposed Bell Schedule.pdf](#)

Attachment: [April 9, 2013 Reduction Suggestions.pdf](#)

Minutes: Dr. Stewart referenced the a memo from David Lewis, Associate Superintendent of Learning, outlining an option allowing identified seniors to leave school following their required classes. He recommends proposed changes to the Middle School Staffing Model move forward and the option for seniors be pursued for a cost savings of approximately \$1.2-1.5M through a reduction in staff. Dr. Stewart pulled Budget Reduction Strategy Item 1 (High School Staffing Model) from consideration. Mrs. Cunningham asked if there is a plan to identify an additional \$4M that Item 1 would have saved. Dr. Stewart responded there is not a plan in place; we are reacting which is the worst way to make decisions.

Mrs. Wright would like to have options presented during the budget process.

Mr. Grey reviewed the 2013-2014 Budget Reduction Strategies.

Mrs. Sellers asked why the item to close the school supplies warehouse was removed. Scott Clanton, Purchasing Director, shared the results of a cost analysis study he performed.

Dr. Stewart commented about the need to remain mindful of meal prices since portions of utility expenses and indirect costs will now be charged to the Food Service budget, which will quickly deplete the reserves.

There was a brief discussion about Item 19 (stopping cell phone allowances). Mrs. Sellers commented that cell phones are so common

these days that everyone has one and there is no extra expense to use it for business and Dr. Stewart agreed.

Mrs. Fields asked for an update at the next Work Session on bus routes.

Item 5

5. [9:40 - 9:50 AM BREAK](#)

Item 6

6. [9:50 - 10:00 AM Spook Hill McLaughlin Plan Phase 1-3](#)

Attachment: [Spook Hill McLaughlin Plan Phase 1 2 3 2013.pdf](#)

Minutes:

Carolyn Bridges, Senior Director of Magnet, Choice & Charter Schools and David Lewis, Associate Superintendent of Learning, outlined a plan to change McLaughlin Middle Academy to include grades 9-12 and Spook Hill Elementary will be an arts school.

Mrs. Fields requested information on the number of empty seats in our arts schools. Mr. Lewis thought we are at about 94%.

JoAnne Clanton, Senior Staff Assistant to the Superintendent, was asked to provide enrollment numbers and capacity for McLaughlin & Davenport School of the Arts.

Greg Rivers will also provide a countywide needs assessment.

Item 7

7. [10:00 - 10:20 AM District Leadership for Educational Achievement and Development \(L.E.A.D.\) Plan - Part I](#)

Attachment: [Revised Draft LEAD Plan Part I Executive Summary - Board Work Session 4 9 13.pdf](#)

Attachment: [3 21 13 Revised Draft 2013 Polk LEAD Plan Part I Leadership Screening Selection Appointment.pdf](#)

Minutes: Denny Dunn, Assistant Superintendent of Human Resources, and Professional Development staff member Cheryl Joe outlined changes to the Leadership for Educational Achievement (LEAD) Plan. The need for a succession plan was identified in the FADSS Study.

Mr. Mullenax questioned the need to act on this plan prior to the selection of a new Superintendent. Consensus was reached to postpone part two of this plan until July.

Item 8

8. [10:20 - 10:50 AM Step Up Academy At-Risk Program](#)

Attachment: [OWS Step Up At Risk Program 4 9 13.pdf](#)

Minutes: Carolyn Bridges reported there are legislative proposals that will impact our Step Up Academies. We cannot mandate the Academies to surrender their charters. She identified requirements to continue the programs as a school within a school, not as charter school.

Mrs. Fields asked for a status update on the Academies. Wilma Ferrer, Senior Director of Accountability, Assessment & Evaluation, is to provide enrollment information to the Board, to include comparative data on the same students.

Item 9

9. [10:50 - 11:00 AM Internal Funds Annual Audit- Proposals for 2012-13](#)

Attachment: [Board Summary- McGladrey Proposals.pdf](#)

Minutes: Sheila Phelps, School Board Internal Auditor, presented a proposal to increase the number of school audits. Consensus was reached to move forward with auditing 50% of our schools, at an additional cost of approximately \$30,000, which Mrs. Phelps identified within her current budget.

Information

Item 10

10. [2013-2014 Charter School Projected Enrollment](#)

Attachment: [WS Recommendation for Charter School Projected Enrollment 4.9.13.pdf](#)

Minutes: A discussion followed on the request of several Charter Schools' to increase enrollment above their contract language.

Adjournment

Meeting adjourned at 12:20 PM. Minutes approved and attested this 23rd day of April, 2013.

Hazel Sellers, Board Chair

Kathryn M. LeRoy, Superintendent